FACULTY PERFORMANCE ASSESSMENT Fall, 2024

Name of Faculty Member	Department	College

INSTRUCTIONS: This completed form and any comments appended to it by those making the performance assessment constitute the annual evaluation required for all faculty by the <u>Faculty Handbook</u>. The <u>Handbook</u> further requires that the chairperson provide a copy of the evaluation, complete with any comments which may be appended, to the faculty member, that these parties discuss the evaluation and its appendices, and that the chairperson in turn discuss the entire evaluation with the dean. By signing the form the chairperson and the dean attest that these requirements have been fulfilled. This form and the attachments will be shared, when appropriate for decision-making, with the Promotion, Tenure and Renewal Committees.

Please indicate on the scale for each item below your assessment of the faculty member's performance in carrying out assigned responsibilities during the past year. Consider and mark each evaluation criterion independently and support your assessment in each area and its relationship to the overall assessment. Note areas in which the faculty member should place emphasis in the coming year and ways that any deficiencies may be addressed. Your attention is directed to <u>Faculty Handbook</u>, Section II. D. on tenure.

Performance in each category is measured from a minimum of 1.0 to a maximum of 5.0 and may be marked at any place on the scale. 3.0 represents the minimum satisfactory performance.

	1	2	3	4	5
Teaching Effectiveness	unsatisfactory		satisfactory		outstanding
	performance		performance		performance
	1	2	3	4	5 ₁
Research and/or	unsatisfactory		satisfactory		outstanding
Creative Production	performance		performance		performance
	1	2	3	4	5
Professional Service	unsatisfactory		satisfactory		outstanding
to University & Community	performance		performance		performance
	1	2	3	4	5
Overall Performance	unsatisfactory		satisfactory		outstanding
	performance		performance		performance

CHAIRPERSON'S COMMENTS ON PERFORMANCE ASSESSMENT

DEPARTMENTAL TENURE AND PROMOTION COMMI'during the past year. Yes No Abstain		y member made satisfacto	ory progress towards tenure		
CHAIRPERSON: The faculty member made satisfactory pro-	_	re during the past year. Does Not Apply	Tenured		
Support your assessment of performance and tenure progress	decisions with wr	tten comments. Attach a	nd sign your comments.		
I (faculty member) have read this assessment and discussed it	with my chairpers	son. Yes No			
You (faculty member) may make written comments and attach them to this sheet. This must be done within one week of the meeting with your chairperson. Attach and sign your comments.					
Signature (Faculty Member)		Date			
I (Chairperson) have discussed all sections of this assessment with the faculty member prior to forwarding it to the Dean.					
Signature (Chairperson)		Date			
		(continued on re	everse)		

DEAN'S COMMENTS ON PERFORMANCE ASSESSMENT

I have discussed this assessment with the appropriate department chairp	erson.	Yes	No	
I Agree with the Assessment. Yes No				
The Faculty Member is Making Satisfactory Progress Toward Tenure.	Yes	No	Does Not Apply	Tenured
The dean may make comments about the faculty member's performand differs from the chairperson's, a written explanation must be attached at written comments prior to forwarding it to the Provost. Faculty committeering evaluation is provided to the faculty member.	nd the f	faculty m	ember must be given the	e opportunity to append
Signature (Dean)		Date		